**Home learning and working with family supporters: key principles**

This self-audit tool has been developed by Geoff Lively. Deputy Head of College, Sheiling College and uses the following key:

**Red:** Requires action

**Amber**: Good practice but some areas could be improved.

**Green:** Outstanding practice

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|  | **Foundations** |  |  |  |
| 1. | Education have clear grasp of the **capacity** parents/carers have to be involved in home learning, (Education are not putting undue stress on parents/carers). |  |  |  |
| 2. | Expectations are **understood** by parents/carers (this includes parent/carers for whom English is not a first language or who have additional needs). |  |  |  |
| 3. | There is a clear **plan** in place for all students who are not able to access home learning at this time. |  |  |  |
| 4. | Parents/carers are aware of who they can contact if they need additional **support**. |  |  |  |
|  | **Learning at home** |  |  |  |
| 5.  **S** | Work being given is **Specific -** based on individualised need of that student, aims that are prioritised, differentiated, and agreed with parents and carers. |  |  |  |
| 6.  **M** | Learning at home is **Measurable** – progress can be seen, and feedback can be given. |  |  |  |
| 7.  **A** | Tasks/activities are **Attainable** in the home environment. (Education know that parents/carers have tools and resources to achieve the tasks/activities) |  |  |  |
| 8.  **R** | Targets/Aims are clear and **Relevant** for the environment and future of the student. |  |  |  |
| 9.  **T** | Work set is **Time bound** so it can ether provide structure of fit around a student or families day. |  |  |  |
|  | **Safeguarding** |  |  |  |
| 10. | There is an agreed method and frequency of **contact** in place for parents/carers. This is tracked and concerns about infrequent/ lack of contact is escalated to Safeguarding/LA representatives. |  |  |  |
| 11. | All staff are aware of basic **online safety** principles when interacting with learners and their parent/carers online. Efforts have been made to make parent/carers aware of online safety principles. |  |  |  |
| 12. | All parent/carers and staff are aware of the **procedure** to follow during an online session and what to do if concerns are raised. |  |  |  |